



## Notice

### Regular Meeting of the Committee on Information Technology City and County of San Francisco

**Thursday, February 16, 2023**

**10:00 am – 12:00 pm**

Meeting will be broadcast online via WebEx event

To view the online presentation, join the meeting using this link:

<https://sfgov.webex.com/sfgov/onstage/g.php?MTID=e3b64ec61fb500cd39a44af1a0185ad80>

Members of the public may use email address [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org) to join the WebEx meeting if needed.

To offer public comment, call in to phone number 415-655-0001 using access code 2490 213 5089 and press \*3.

## Agenda

### 1. Call to Order by Chair

### 2. Roll Call:

Carmen Chu, City Administrator, Chair  
Linda Gerull, Chief Information Officer, Department of Technology  
Michael Makstman, Chief Information Security Officer, Department of Technology  
Sophia Kittler, Director, Mayor's Office of Innovation  
Aaron Peskin, President, Board of Supervisors  
Angela Calvillo, Clerk, Board of Supervisors  
Ben Rosenfield, Controller  
Carol Isen, Director, Department of Human Resources  
Dr. Grant Colfax, Director, Department of Public Health  
Dennis Herrera, General Manager, Public Utilities Commission  
Michael Lambert, City Librarian, Public Library  
Mary Ellen Carroll, Director, Department of Emergency Management  
Ivar Satero, Director, San Francisco International Airport  
Jeffrey Tumlin, Director, Municipal Transportation Agency  
Trent Rhorer, Executive Director, Human Services Agency  
Sheryl Davis, Executive Director, Human Rights Commission  
Charles Belle, Public Member

### 3. General Public Comment

### 4. Approval of the Consent Agenda (Action Item)

All matters listed hereunder constitute a Consent Calendar, are considered to be routine action items by the Committee on Information Technology, and may be acted upon by a single roll call vote of the Committee. There will be no separate discussion of these items unless a member of the Committee, the public, or staff so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item at this or a future hearing.

4.1. Resolution Making Findings to Allow Teleconferenced Meetings under California Government Code Section 54953(e)

4.2. Approval of Meeting Minutes from January 19, 2023

**5. Surveillance Technology Policy - Airport - RFID-Toll Readers - Electronic Toll Readers - (Action Item)**

Section 19B of the City & County of San Francisco's Administrative Code requires all departments with surveillance technologies to develop a Surveillance Impact Report and Surveillance Technology Policy for their ongoing authorized use. Each Surveillance Technology Policy must be approved by COIT before they are reviewed by the Board of Supervisors.

The Airport will present their Electronic Toll Reader Surveillance Technology Policy and Surveillance Impact Report for review.

**6. Surveillance Technology Policy - Animal Care & Control - Security Cameras - Security Cameras with CCTV software - (Action Item)**

Animal Care & Control will present their Security Cameras with CCTV Software Surveillance Technology Policy and Surveillance Impact Report for review.

**7. City Disaster Preparedness, Response, Recovery, and Resilience (DPR3) Policy: Citywide Technology Resilience Standard (Action Item)**

The Office of Cybersecurity will present their Citywide Technology Resilience Standard for review.

**8. Review and Approve the 5-Year ICT Plan for FY 2024-28 (Action Item)**

Section 22A.6 of the City's Administrative Code requires COIT to submit a 5-year technology plan to the Board of Supervisors by March 1 of each odd numbered year. The Committee will review the ICT Plan for final approval before submission to the Board of Supervisors. COIT Director Jillian Johnson will present the ICT Plan for Fiscal Years 2023-24 through FY 2027-28.

**9. Review FY 2023-24 & FY 2024-25 COIT Application Submissions**

COIT Director Jillian Johnson will present a summary of the project submissions received for the FY 2023-24 & FY 2024-25 budget cycle.

**10. Chair Update**

**11. CIO Update**

**12. Adjournment**

# Sunshine Ordinance

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## Know Your Rights Under the Sunshine Ordinance

(Chapter 67 of the San Francisco Administrative Code)

Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City and County exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.

**For more information on your right under the Sunshine Ordinance or to report a violation of the ordinance, contact the Sunshine Ordinance Task Force.**

Sunshine Ordinance Task Force  
City Hall, Room 244  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102-4689  
Phone: (415) 554-7724, Fax: (415) 554-5784  
E-mail: [sotf@sfgov.org](mailto:sotf@sfgov.org)

Copies of the Sunshine Ordinance can be obtained from the Clerk of the Sunshine Ordinance Task Force, at the San Francisco Public Library, and on the City's website at <http://www.sfgov.org>.

Accessible Meeting Information: COIT encourages participation by persons with disabilities. Meeting locations are wheelchair accessible. To request an accommodation such as real time captioning, ASL interpretation, materials and handouts in electronic format or other accommodations, please contact (415) 554-4568 or [coit.staff@sfgov.org](mailto:coit.staff@sfgov.org). Providing at least 72 hours advance notice will help to ensure availability.

Individuals who influence or attempt to influence local policy or administrative action may be required by the San Francisco Lobbyist Ordinance (San Francisco Campaign and Governmental Conduct Code sections 2.100 – 2.160) to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and website: <http://www.sfgov.org/ethics>.